



2022 Ministry Information Form

Dear ECO Church Leaders,

ECO churches are asked to annually complete the Ministry Information Form (MIF). The MIF helps your presbytery and the Synod know how ECO is doing in growing flourishing churches from one year to another. The MIF also helps the Synod gather financial information and verify the 1% dues of the local church's operating budget.

While there is still much in flux following the Pandemic, currently the average congregation sees their covenant partners and regular attenders 1.2 times a month on a Sunday. Many congregations have contacted the Synod office over the last few years asking how virtual attendance should be counted. This creates a challenge for congregations when assessing how many people do we see (unique visits) over the week of our church verses on a Sunday morning. How do we count virtual "views" versus "full engagement?" How is a congregation able to accurately give an accounting of the age or ethnicity of its attendees if more than half of their population continues to engage with the church in a virtual context? Does a lower number of baptized individuals represent a shift in the church or just a post-pandemic reality? This year, we are also asking questions about Church Planting and ECO continues to support congregations and planters start new worshipping congregations and micro-expressions of church. Remember, the goal is to check-in not check-up. The Synod and presbyteries use this data (along with other information) to determine what additional support needs to be offered to local congregations in order for each one to flourish.

The MIF is due by March 31st, 2023. Note that the process is thorough and does take some time to complete, so plan ahead! We recommend that you:

1. Determine which staff and leaders you will need to fill out certain areas of the form.
2. Choose one person who is in charge of circulating the MIF among other staff, finalizing data, and submitting the MIF. Make sure to forward that person this email so they have the link to submit your MIF.
3. Print the MIF and circulate it to appropriate staff in order to gather all necessary information from your leaders. (To view/print the MIF, go to: eco-pres.org/2022mif)
4. Submit the MIF online (or scan/mail) by March 31st, 2023.

Thank you! We hope that you have a wonderful Lenten season and Easter celebration!
In Christ,

Rev. Nate Dreesmann
Executive Director of Ecclesiastical Support

The MIF is due by March 31st, 2023. Please make every effort to honor this deadline. If you have any questions about any part of the MIF, please contact us at mif@eco-pres.org.

See next page for instructions on how to submit your church's MIF.



2022 Ministry Information Form

Ways to Submit Your 2022 Ministry Information Form



ONLINE (Preferred)



1. Via the link in the original MIF email.

The original email was sent to your church's Pastor Head of Staff, Clerk of Session, and Primary Church Contact. Search for "2022 MIF" to find the original email and click on the button in that email that says, "Click Here to Submit Your Church's MIF Online".

If you don't have access or can't find the original email with the link, please email mif@eco-pres.org to request the link.

Have your filled out MIF on hand or be ready with all the info so you can easily transfer the data over to the online submission form.



2. Via the Church Portal

mychurch.eco-pres.org

If you are an ECO pastor and have created your account for the church portal, you can enter the information for your MIF and submit it from within the portal. Once logged into the portal, click "My Church" from the menu. You will see information about the MIF on the page. Have your filled out MIF on hand or be ready with all the info so you can easily transfer the data over to the online submission form.

If you are unable to access the above online submission options, you can download and complete the fillable pdf on your computer or print and hand-fill in a hard copy and send it via email or mail.



3. Via Email

You can complete the form on your computer and email to us or if you have filled out your MIF by hand, you can scan and email to us.

Download the pdf form at: eco-pres.org/2022mif

Email to: mif@eco-pres.org



4. Via Mail

ECO Office: MIF
5638 Hollister Ave Suite #210
Goleta, CA 93117

The MIF is due by March 31st, 2023. Please make every effort to honor this deadline. If you have any questions about any part of the MIF, please contact us at mif@eco-pres.org.



2022 Ministry Information Form

Please complete and submit this form by March 31st, 2023.

Person Completing this Form

Name	<input type="text"/>	Title	<input type="text"/>
Date	<input type="text"/>	Email	<input type="text"/>
		Phone	<input type="text"/>

Church Information

Full Church Name

Has your church's name changed in the past year? ☐ Yes ☐ No

If yes, what was your church's previous name?

Church Physical Address	Street	<input type="text"/>		
	City	<input type="text"/>	State	<input type="text"/>
		Zipcode	<input type="text"/>	
Church Mailing Address	Street	<input type="text"/>		
	City	<input type="text"/>	State	<input type="text"/>
		Zipcode	<input type="text"/>	
Church Phone #	<input type="text"/>	General Church Email	<input type="text"/>	
		Church Website	<input type="text"/>	

ECO ID# <input type="text"/> (Ex. 005)	ECO Presbytery <input type="text"/>	Is your church in a Mission Affinity Group (MAG)? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Number of Covenant Partners (members) <input type="text"/>	Average In-person Worship Attendance <input type="text"/>	Is your pastor(s) in a Pastor Covenant Group (PCG)? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
My ECO church has added both ECO and their presbytery as additionally insured on your liability coverage <input type="checkbox"/> Yes <input type="checkbox"/> No		

Does your church use social media (Facebook, Instagram, Twitter)? ☐ Yes ☐ No

	Facebook Username or Link	Twitter Username or Link	Instagram Username or Link
If yes:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Main Church Contacts

Pastor / Head of Staff

Name

Email

Phone

No Pastor/
In Transition

☐

Clerk of Session

Name

Email

Phone

Primary Church Contact (Person who will receive all communication from the ECO National Office)

Name

Email

Phone

Finance Contact

Name

Email

Phone

Business/HR Contact

Name

Email

Phone

Global Missions / Local Outreach Contact(s)

Name

Title

Email

Name

Title

Email

Children, Youth, or Family Ministry Contacts

Name

Title

Email

Name

Title

Email

Name

Title

Email

Name

Title

Email

Church Staff

How many staff members are:

Paid Full Time

Paid Part Time

Volunteer

Interns

Other Ordained Pastors

Examples: Associate Pastor for Congregational Care, Assistant Pastor for Youth/Students. Only list ordained pastors.

Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A

Have all of your pastors completed the required Proud to Protect Training through ECO?

YesNo

Non-Ordained Ministry Directors and Leaders

Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A
Name	Title	Email	<input type="checkbox"/> Full Time
<div></div>	<div></div>	<div></div>	<input type="checkbox"/> Part Time
			<input type="checkbox"/> N/A

Ages

For Children and Youth - include those who are active in ministry activities.

For Adults - include those who are on the membership rolls.

In 2022, how many people were in the age groups of:

17 and under

18 -29

30 - 64

65 and older

Ethnicity

Please indicate which ethnicity makes up the majority of your congregation as well as what percentage of your congregation is made up of this ethnic majority.

Ethnic Majority

What percentage of your congregation is made up of your ethnic majority?

Baptisms

Infants / Children

Adults

Total Number of Baptisms for 2022

Session

How many people made up your church's session in 2022?

Covenant Partners

Beginning Total (as of 1/1/22)

Total Losses

(Removed from Covenant Partnership - Those who transferred, are deceased, or were removed for other reasons.)

Total Gains

Ending Total (as of 12/31/22)

Financial Information

2022

2022 Receipts/Income: Actual Year-End Amounts

2022 Total Income

Actual Giving Units

2022 Expenditures: Actual Year-End Amounts

2022 Total Expenses

*Please note our change in mailing address:

ECO
300 Garden of the Gods Rd
Suite 130
Colorado Springs, CO 80907

2023

2023 Budgeted Expenses

2023 Total Budgeted Expenses*

*This is the amount used to calculate 2023 ECO support. Do not include in any expenses related to Capital Campaigns or pass- thru accounts in this total.

Pass-thru accounts are accounts where special collections are made and then dispersed outside of the normal budget. For example, youth mission offerings or building projects related to Capital Campaigns.

Church Planting

We are trying to have better insight on the ways in which our churches are involved in the multiplication of new churches and where we can grow in our efforts. For the purposes of the questions below we use the phrase "new church-type mission" to refer to church plants and/ or micro-expressions.

Has your church started a new church-type mission in the last year?

☐

Yes

☐

No

In 2022 did your church contribute financially and/or with in-kind gifts to any new church-type mission(s)?

☐

Yes

☐

No

In 2022, how much did you give in the following categories to new church-type missions:

Direct financial giving to individual new church-type missions. (\$)

Estimated value of in-kind gifts, e.g. staff time, discounted rent, loaned equipment etc. (if any)? (\$)

How many new (<6 years old) church-type mission(s) are being contributed to?

Is the leadership of the new church-type mission in the process of being credentialed either with an outside organization or by ECO in some way i.e. CLP 1/2 or Ordination or ECO planting process?

☐

Yes

☐

No

In addition to membership dues, did your church give above and beyond financially to presbytery and/or synod?

☐

Yes

☐

No

If yes, what was the amount given?



If you have any questions about this form, please email us at: mif@eco-pres.org

This is not the MIF - this is a list of the information that will be asked on the MIF to help you prepare the information ahead of time if wanted.

Church Information

- Church Name
- Church physical address
- Church mailing address
- Church Phone
- General Church Email
- Church Website
- ECO Church ID#
- ECO Presbyterys
- Number of Covenant Partners
- Average In-person Worship Attendance
- Is your church in a Mission Yes Affinity Group (MAG)?
- Is your pastor(s) in a Pastor Yes Covenant Group (PCG)?
- Church Facebook, Instagram or Twitter username or links

Church Main Contact

- Pastor Head of Staff (Name, Email and Phone)
- Clerk of Session (Name, Email and Phone)
- Primary Church Contact (Name, Email and Phone)
- Finance Contact (Name, Email and Phone)
- Business/HR Contact (Name, Email and Phone)
- Global Missions/Local Outreach Contact(s) (Name, Title, Email)
- Children, Youth or Family Ministry Contact (s) (Name, Title, Email)

Church Staff

- Number of Paid Full Time Staff
- Number of Paid Part Time Staff
- Number of Volunteer Staff
- Number of Interns

Other Ordained Pastor

Examples: Associate Pastor for Congregational Care, Assistant Pastor for Youth/Students. Only list ordained pastors.

- Names, Titles, Emails, Position (Full Time, Part Time, or N/A)
- Have all of your pastors completed the required Proud to Protect Training through ECO?

Non-Ordained Ministry Directors and Leaders

Examples: Associate Pastor for Congregational Care, Assistant Pastor for Youth/Students. Only list ordained pastors.

- Names, Titles, Emails, Position (Full Time, Part Time, or N/A)

Ages

- In 2022, how many people were in the age groups of:
 - 17 and under
 - 18-29
 - 30-64
 - 65 and older

Ethnicity

Please indicate which ethnicity makes up the majority of your congregation as well as what percentage of your congregation is made up of this ethnic majority,

- Ethnic Majority
- % of congregation made up by the ethnic majority

Baptism

- Infants/Children
- Adults
- Total

Session

- The number of people that made up your church's session in 2022.

Covenant Partners

- Beginning total (as of 1/1/22)
- Total Losses
(Removed from Covenant Partnership - Those who transferred, are deceased, or were removed for other reasons.)
- Total Gains
- Ending Total (as of 12/31/22)

Financial Information

- 2022 Total Income
- 2022 Actual Giving Units
- 2022 Total Expenses
- 2023 Total Budgeted Expenses*

*This is the amount used to calculate 2023 ECO support. Do not include in any expenses related to Capital Campaigns or pass- thru accounts in this total.

Pass-thru accounts are accounts where special collections are made and then dispersed outside of the normal budget. For example, youth mission offerings or building projects related to Capital Campaigns.