



Haines Presbyterian Church

114 First Avenue South

P.O. Box 264

Haines, Alaska 99827

POSITION TITLE: Transitional Pastor

PURPOSE: To serve in this time of transition as Transitional Pastor of the Haines congregation.

ACCOUNTABILITY: To the Haines Presbyterian Church Session and ECO Presbytery of Alaska

DUTIES AND RESPONSIBILITIES:

Transition Leadership: Assist the leaders and congregation of Haines Presbyterian Church through pastoral transition by:

- Studying the mission of the congregation and preparing mission evaluation and strategic plan
- Understanding our history
- Dealing Biblically with any unresolved issues and feelings with the loss of pastor
- Assisting Pastor Nominating Committee, Session and congregation in full-time pastor search
- Preparing congregation to welcome a new pastor

Administration

- Open and close the church daily
- Respond to phone calls and emails as needed
- Provide consultation to committees
- Consult with church staff and elders

Staff Consultation

- Serve as a staff encourager and provide advice in a confidential setting
- Facilitate weekly staff meetings with Associate Pastor and Volunteer Youth Director

Sermon Preparation Study

- Prepare and preach Christ-centered weekly sermons in the power of the Holy Spirit to the glory of God
- Associate Pastor preaches approximately one time per month

Worship Preparation

- Prepare the weekly order of worship in consultation with Associate Pastor
- Work in cooperation with Worship Team Leader for scheduling hymns and other worship music
- HPC celebrates with a blended worship style

Teaching

- There are opportunities to lead small group studies, as desired

ECO--Fulfill requirements of ECO polity by:

- Moderating Session meetings
- Moderating congregational meetings
- Attending Presbytery of Alaska meetings
- Participating in Mission Affinity Group gatherings
- Participating in a Pastor Covenant group

Pastoral Care

- Respond to personal and/or family crisis situations as needed
- Respond to grief situations when necessary and conduct funeral services
- Prepare couples for marriage and conduct their wedding ceremonies

Other

- Duties at church building may include—shoveling, minor maintenance, some custodial

CONTACT: Clerk of Session, Crystal Badgley, at albadgley@usa.net or hainespcc@gmail.com
or Home: (907)766-2502; Church Office: (907)766-2377

CHURCH INFORMATION:

- 114 First Avenue South, PO. Box 264, Haines, AK 99827
- Facebook: <https://www.facebook.com/hainespresbyterianchurch/>
- Website: <https://www.haineschurch.org/>
- Haines Community: <https://www.hainesak.com/>
- Alaska Presbytery: <http://www.alaskapresbytery.org/home.html>
- ECO Synod: <http://eco-pres.org/>
- Echo Ranch Haines: <http://echoranch.org/index.html>