



Orchard

community church

October 12, 2017

To whom it concerns,

Orchard Community Church is seeking a Director of Youth Ministries. Orchard is a vital, evangelical Presbyterian congregation of nearly 300 people located in Ventura, California. We are a casual, contemporary, intergenerational church with a commitment to inviting people to faith in Christ and making disciples. To find out more about Orchard visit our web site: <http://orchardventura.org/>

The ideal candidate to be our next Director of Youth Ministries will have a vibrant faith, a love for students and passion for them to know Christ and become life-long followers of Him. They would also have a teachable spirit, a commitment to team work, youth ministry experience and vision for program development and outreach. A Bachelor's degree or more is desirable. This is a full time position with medical benefits. Job description attached. Please apply by sending a resume and at least three references (Ministry, Professional, Personal) to the Orchard Community Church Youth Director Search Committee at ydsc@orchardventura.org.

In Christ,

Orchard Youth Director Search Committee

Orchard Community Church
8180 Telephone Rd. Ventura CA
(805) 647-3757 orchardventura.org



ORCHARD COMMUNITY CHURCH
Ventura, California
Position Description -Youth Ministry Director

Purpose - The position is responsible for administering the Youth Ministry program at Orchard Community Church. The programs include but are not limited to, High School and Middle School Sunday School, Youth Camp outings, Youth Mission Trips, Bible Study, evening programs, Program fund raising and community outreach. In addition the position will coordinate and collaborate with other ministries in the church.

Accountability – The Youth Director reports directly to the Pastor (Head of Staff). In the absence of the Pastor, the Youth Director will report to the Personnel Committee as represented by an Administrative Elder or his/her designated committee chair representative.

Responsibilities - Orchard Community Church staff members shall glorify God in all things. Ensure that the Orchard Community Church Youth Ministry programs are consistent with and support the vision and mission of the church as set by Session. (for example: contribute with actions supporting our outreach and growth goal) The Youth Director is a Mandated Reporter and is expected to be aware of the criteria for mandated reporting of abuse and neglect.

40% Youth Education and Worship

- Lead Bible Study and Christian education efforts focused on youth.
- Oversee both High School and Middle School Sunday programs (worship, teaching, fellowship activities) including presentations, volunteer coordination and curricula selection.
- Develop and conduct youth focused Bible Studies.
- Recruit and equip volunteers to lead youth education and worship efforts.
- Provide support and direction for the church's Youth Committee.
- Ensure effective Small Group programs are being conducted for the church youth.
- Participation in worship leadership, on an as-needed basis as requested by Head of Staff.

30% Relational Ministry and Evangelism

- Maintain strong interpersonal and professional relationships with parents, youth and church leaders.
- Meet youth in the church and community where they are in their faith walk, introducing or encouraging them in a relationship with the Holy Trinity. Bring youth into the church programs.
- Build relationships with youth which encourage their faith walk with Christ.
- Lead camp and mission trip programs. This function will include recruiting and training leaders, coordination with destination staff/communities and actual leadership of the events.
- Nurture a college and young adult program.

10% Pastoral Care

- Provide pastoral care for the youth of the church as required.

10% Administration

- Submit and manage budget requests and allocations for youth programs.
- Communicate in a timely manner with the Pastor, Discipleship Elders, other staff and volunteers.
- Coordinate youth activities with other church programs to ensure seamless use of facilities, coordinate delivery of messages that support the church goals and vision, and ensure that youth activities are scheduled to maximize student participation.
- Attend staff and committee meetings as requested by the Head of Staff and church leadership.
- Contribute articles to church publications and website as requested and to ensure the congregation and community are aware of Youth Ministry Programs at Orchard Community Church.

10% Other Duties as may be required

- Additional duties as may include pastoral, preaching or teaching duties such as teaching adult bible study, hospital visitation, preaching, or collaborative programming with family and children's ministries.