



# MARIETTA COMMUNITY CHURCH

AN ECO PRESBYTERIAN CONGREGATION

## Children's Director Position Description

**Marietta Community Church is a new (9 months old) ECO congregation (Covenant Order of Evangelical Presbyterians). We currently have over 300 Covenant Partners worshipping with us.**

**Ministry Focus:** Preschool and Elementary aged kids and their parents

**Classification:** Part-time (20 hours/week)

**Accountable to:** Pastor of Student and Family Discipleship

**Contact:** Drew Adams - [dadams@mariettacommunitychurch.org](mailto:dadams@mariettacommunitychurch.org)

### Responsibilities

- Nurture and grow young disciples of Jesus Christ
- Be the face of the children's ministry
- Recruit and train Children's Ministry Team
- Ensure Sunday morning space is ready for children
- Download/prepare curriculum and purchase supplies
- Regularly communicate with team members about expectations, needs and schedule
- Regularly communicate with parents regarding lessons and events
- Plan events for children and families
- Manage the ministry budget
- Oversee & maintain volunteer screening process & safety procedures
- Attend ministry team and staff meetings

### Qualifications

- Have a deep and growing love for Christ and children
- Able to connect with children, volunteers and parents
- Have a fun, engaging personality
- Be a team player
- Be an effective communicator
- Possess leadership skills with the ability to develop people
- Be organized, efficient, and systems oriented
- Have a thorough understanding of developmental stages of children Preschool to 11
- Be able to live out the mission and vision of MCC (see website)