



Job Posting: Barista

Date: **October 12, 2017**

Position: **Barista**
Part-Time Hourly, 4-12 Hours Weekly, Flexible Weekdays & Weekends

Reports to: **Corner Cafe Manager**

Apply Directly to: Gwen Reinauer - Director of Human Resources

REQUIRED: Cover Letter, Resume, Salary History and completed St. Andrew's Employment Application.

Apply directly at: <http://www.sapres.org/about/job-openings/>

CLOSING DATE: **On-going**

ROLE AND RESPONSIBILITIES:

Assists the Coffee Corner Manager and display St. Andrew's values of Extreme Hospitality and Relational Ministry through customer service and preparing quality coffee beverages and food products.

- Acts with integrity, honesty and knowledge to promote the values and mission of St. Andrews.
- Greets customers in a courteous and friendly manner and is willing to go the extra mile to anticipate the needs of customers.
- Keeps a calm, positive demeanor during periods of high volume and has a customer-service oriented attitude.
- Prepares quality coffee beverages and food items according to our procedures, receives payments and manages the cash box.
- Cleans and details the commercial espresso machine after each use and keeps the pitchers, counters and floors sanitized as well as maintains a high level of cleanliness in the Atrium.
- Communicates all supply needs to the Coffee Corner Manager.
- Maintains regular and punctual attendance.

ESSENTIAL REQUIREMENTS:

- Strong interpersonal skills.
- Ability to work as a part of a team and build relationships.
- Computer skills required to enter timekeeping information.
- Flexibility in scheduling and punctuality.
- Quick learner and able to multi-task.

QUALIFICATIONS:

- Must be an active member of a Christian church.

EDUCATION AND EXPERIENCE:

- High School Diploma required.
- Barista experience preferred, however, training is provided.