



ST. ANDREW'S
PRESBYTERIAN CHURCH

Job Posting: After School Bus Driver

Date: November 3, 2017

Position: After School Bus Driver
Part-Time hourly, 12 hours per week
Immediate Opening for Mon, Tues, Thurs and Fri

Reports to: Pam Gargan - Director of WATCH After School Program

Apply Directly to: Gwen Reinauer - Director of Human Resources

REQUIRED: Cover Letter, Resume and completed St. Andrew's Employment Application.
Apply directly at: <http://www.sapres.org/about/job-openings/>

CLOSING DATE: Open Until Filled

SUMMARY:

The School Bus Driver will have experience driving a bus, working with children and transporting grade school-aged kids to and from school. Our Bus Drivers are an essential part in our after school program.

ROLE AND RESPONSIBILITIES:

- Transport children from public school to the after school program.
- Maintain a clean and mechanically sound bus at all times.
- Perform inspections of the bus before each route.
- Ensure safety of all students.
- Maintain certificate by attending workshops and classes.
- Attend monthly staff meetings.

ESSENTIAL REQUIREMENTS:

- Valid California Driver's License.
- Current School Bus Driver Certificate.

QUALIFICATIONS:

- Must be an active member of a Christian church.
- Clean driving record (no traffic citations in last 5 years).
- Works well with a team.
- Excellent verbal and written communication skills.
- Strong organizational skills with attention to detail.

EDUCATION AND EXPERIENCE:

- Current First Aid/CPR card.
- 2+ years working with children preferred.
- High school diploma or GED preferred.