



**ST. ANDREW'S**  
PRESBYTERIAN CHURCH

**Job Posting: After School Bus Driver**

Date: **November 3, 2017**

Position: **After School Bus Driver**  
**Part-Time hourly, 12 hours per week**  
**Immediate Opening for Mon, Tues, Thurs and Fri**

Reports to: Pam Gargan - Director of WATCH After School Program

Apply Directly to: Gwen Reinauer - Director of Human Resources

**REQUIRED:** Cover Letter, Resume and completed St. Andrew's Employment Application.  
Apply directly at: <http://www.sapres.org/about/job-openings/>

**CLOSING DATE: Open Until Filled**

**SUMMARY:**

The School Bus Driver will have experience driving a bus, working with children and transporting grade school-aged kids to and from school. Our Bus Drivers are an essential part in our after school program.

**ROLE AND RESPONSIBILITIES:**

- Transport children from public school to the after school program.
- Maintain a clean and mechanically sound bus at all times.
- Perform inspections of the bus before each route.
- Ensure safety of all students.
- Maintain certificate by attending workshops and classes.
- Attend monthly staff meetings.

**ESSENTIAL REQUIREMENTS:**

- Valid California Driver's License.
- Current School Bus Driver Certificate.

**QUALIFICATIONS:**

- Must be an active member of a Christian church.
- Clean driving record (no traffic citations in last 5 years).
- Works well with a team.
- Excellent verbal and written communication skills.
- Strong organizational skills with attention to detail.

**EDUCATION AND EXPERIENCE:**

- Current First Aid/CPR card.
- 2+ years working with children preferred.
- High school diploma or GED preferred.