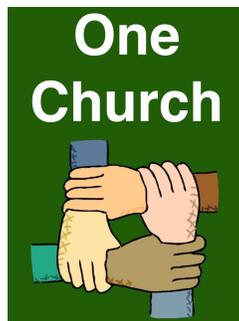


First Presbyterian Church of Dunellen
 218 Dunellen Ave.
 Dunellen, NJ 08812
 (732) 968-3844
office@dunellenpres.org



Job Title:	Transitional Pastor/ Head of Staff		
Location:	Dunellen, NJ	Travel Required:	Yes
Level/Salary Range:	TBD	Position Type:	1 year contractual position
Contact Person:	Bob Berg	Date Posted:	May 1, 2017
Housing:	Yes	Posting Expires:	When filled
Requirement:	ECO Presbytery Full or Affiliate Member		
Resumes Accepted By:			
Email:	Mail:		
Interim-search@dunellenpres.org	Bob Berg 218 Dunellen Ave. Dunellen, NJ 08812 (732) 968-3844		



JOB DESCRIPTION:

First Presbyterian Church of Dunellen is seeking a Transitional Senior Pastor/Head of Staff. We are a 250-member congregation of two languages, and a Bible-based church belonging to the Covenant Order of Evangelical Presbyterians (ECO). Our Interim Pastor will provide vision, leadership, and ministry, in collaboration with Session and the Associate Pastor for Hispanic Ministry, to address change in local communities, planning and growth, conflict management, and reconciliation.

Dunellen, New Jersey is a small intimate borough among the dense suburbs of New York City. Here you will find a rich culture of the arts, Rutgers University and the New Brunswick Theological Seminary (Reformed), parklands, seashore, and scenic beauty. Our church is a multicultural community celebrating with three different worship services: Traditional, Fusion (contemporary), and Hispanic language (spirited & colorful). Our Interim Pastor will bring a passion to serve and love God, our whole congregation, and the greater community.

QUALITIES:

1. Candidate should infectiously love Jesus Christ and His people, and passionately advance God's Holy Word.
2. Candidate will have a passion for individual and corporate prayer.
3. Candidate should possess strong Ministerial skills, be an effective preacher/teacher in English (and Spanish desirable), and have the ability to advise/mentor Staff, Deacons, Elders, and the Pastor Nominating Committee.
4. Candidate should possess strong Administrative skills, operating as Head of Staff, with the ability to build community, organize the operations of the Church, and develop Church leadership.
5. Candidate should possess the ability to attract and engage new members, particularly the younger members of our local community, in an effort to rebuild our Church membership.
6. Candidate should possess a compassionate and collaborative approach towards conflict management while developing the trust and confidence of our very diverse Church family.
7. Candidate will embrace, nurture and unite the entire Church family, regardless of age, gender or ethnicity, building unity, bringing healing, while cultivating a healthy Christ centered fellowship.
8. Candidate will fearlessly and boldly empower and hold accountable the entire Church body, particularly those who serve as Staff and Church leadership.
9. Candidate will be a member of ECO (Covenant Order of Evangelical Presbyterians). Those who seek to join an ECO church, and subscribe to the essential tenets of the denomination will be considered.

ROLES & RESPONSIBILITIES:

1. To serve as the Pastoral leader to guide the congregation through the developmental tasks of transition, while providing basic Pastoral and Administrative leadership.
2. To preach and lead worship in collaboration with the Associate Pastor, administer the sacraments; officiate at weddings, funerals, and memorial services. To effectively communicate a clear and biblically centered message through sermons that inspire and encourage growth.
3. To assist in the unification of the whole Church by encouraging the body to love and serve as one.
4. To provide leadership and guidance to the Deacons and Elders.
5. To serve as the Head of Staff, providing collaborative leadership, wisdom, and counsel in program development; as well as preparing them for the permanent Pastor.
6. To serve as a resource to the Pastor Nominating Committee, assisting the process to secure a permanent Senior Pastor.
7. To be involved in the life and work of the ECO Presbytery as needed.