



**Christian Education Director
Director of Ministry to Children and their Families (DMCF)**

Please send resumes to: dmcsearch@prairiecommunitychurch.net

Position Summary:

The DMCF for Prairie Community Church of the Twin Cities (PCC) will serve the congregation by planning, administering and evaluating the Children's Christian education programs of the church.

PCC Mission:

The mission of Prairie Community Church is to invite people into a biblical community to become transformed followers of Jesus Christ. We aim for the spiritual formation of people who are Christ-centered, Bible-based, grace-filled, dependent on God, prayerful, joyful, and relational. Come live the invitation to follow Christ!

Accountability:

The DMCF is responsible to the Pastor/Head of Staff and Session. The Director also works closely with any and all of the other ministry staff of the church as needed or directed.

Qualifications:

Personal:

- Have a personal commitment to Jesus Christ as Lord and Savior and to his Church.
- Is committed to furthering his work in the family of God at PCC.
- Be well organized and capable of following through to completion on programs and ideas.
- Possess good communication, encouragement, and conflict resolution skills.

Educational:

- Be either degreed in education, possess a working background in Christian Education, or both.
- Note that the Session of PCC is committed to helping to further the education of the DMCF to the best of their ability to do so. This includes, but is not limited to, providing paid study leave and financial assistance for tuition, transportation, and lodging costs.

Ministerial:

- Be committed to leading and mentoring team leadership and volunteers through the disciplines of the Christian faith.
- Have a basic understanding of and teachable spirit with respect to the Reformed-Presbyterian tradition.
- Have a heart for children and a deep commitment to help them "grow in the grace and knowledge of Christ" (2 Peter 3:18).

- Have a desire to engage the community outside of the church with the Good News of the Gospel in relational ways that can bridge our church to the people who need Jesus.

Responsibilities:

1. Provide expertise, guidance and coordination for all existing Children's programs at PCC. This encompasses the full range of ministries, Sunday education, "Kids Own Worship," Children's Christmas Program, Children's Easter Saturday event, VBS, the Nursery program, events for families with young children, etc.
2. Provide expertise and help for the recruitment and training of a volunteer staff, ministry team, and their leadership for the Children's Christian education programs. Provide continuing support to them through the year. Attend DMCF ministry team meetings on an as-needed basis.
3. Is responsible to coordinate effective communications among and between Session, volunteers and staff, and the congregation. Creates and presents the DMCF Annual Report to the congregation, and participates in the annual church-wide calendar planning session. Contribute to the regular PCC e-newsletter, as well the church website, quarterly program brochure, and available social media as appropriate to apprise the congregation of the breadth and depth of available activities.
4. Participate in the annual Session/Staff retreat.
5. Provide leadership in the creation of new children and family education and fellowship programs and in planning and resourcing these programs. This task involves:
 - a. Analyzing needs
 - b. Establishing objectives
 - c. Designing programs
 - d. Evaluating programs periodically
 - e. Empowering the volunteer lay leadership to implement these programs

Evaluation:

Annual performance evaluations will be conducted by the Pastor and Personnel Committee. The Personnel Committee will annually review the adequacy of compensation prior to budget preparation.

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