

**Position:** Director of Youth Ministries

**Employment Status:** Full-time (40 hrs.) including benefits

**Work Location:** Palm City Presbyterian Church, 2700 Martin Highway, Palm City, FL 34990

**Work Hours:** Core office hours Monday – Thursday 9:00 a.m. to 4:00 p.m., Sunday 8:00 a.m. – noon, plus program times. There is expected to be variability and flexibility in the work schedule as agreed to with the Sr. Pastor.

**Purpose:** To introduce teenagers to Jesus, to help them develop friendships with other Christians, to grow in faith, to become more like Christ, to help those in need, and to honor God with their life.

**Position Description:**

- Select or write curriculum for youth ministries and lead youth programs
- Plan youth programs alongside Sr. Pastor
- Plan and lead annual events
- Care for Students (through mentoring, discipleship, connection times outside of youth, etc.)
- Recruit and provide leadership to part time youth staff and volunteers
- Monitor youth budgets and provide input for annual budget
- Recruit and consult with the youth ministry advisory team
- Review accomplishments annually with PCPC head of staff and P&A team
- Lead Confirmation and coordinate membership efforts for Confirmands
- Activities currently offered weekly:
  - Separate youth groups for middle and high school students
  - First Priority (Hidden Oaks Middle School)
  - Sunday School
  - Ambassadors
  - 1 on 1 discipleship/mentoring sessions
- Events currently held annually:
  - Host and help create the program for Martin County High School Baccalaureate
    - Held at PCPC 2010-2017
    - Planned/co-led (with other local youth pastors)
  - Participate in the D-Now (discipleship-now) weekend in the winter or spring
  - Co-lead the Love Your Neighbor / 30-hour famine event (co-led with other local youth pastors)
  - Organize and lead the annual PCPC youth summer mission trip.
    - Lead fundraising, planning, and hosting the thank you meal
  - Coordinate and lead Rock the Universe trip
  - Support the see you at the pole gathering
- Additional activities have included:
  - Greeting at 9:30 contemporary service

- Participation in the Christmas Eve Family Service
- Support youth programs at the PCPC mission fair
- Write a monthly newsletter article
- Leading family events (i.e.: family Olympics, family dodgeball, fall festival, etc.)
- Support church picnic
- Plan and lead special events
- Participate as liturgist at 8:30 and / or 11:00 traditional service on occasion
- Participate in Young Life
- Attend select events of the teens (i.e.: sports games, graduations, parties, etc.)
- Attend the Youth Pastor's Network meetings. (The network connects new youth pastors in our area and coordinates community-wide events)
- Volunteer with local missions

Above activities with consultation of the Sr. Pastor

**Position Requirements:**

- Growing faith in Jesus Christ
- Agreement with the doctrine, mission, and leadership of PCPC
- Associates Degree or 5 years minimum related experience
  - Previous youth ministry experience a plus
- Adhere to church policies including child protection and sexual misconduct
- Agree to a background investigation by Protect My Ministry, Inc.

**Competencies:**

- Verbal and written communications skills
- Organizational skills
- Computer/social media/ technology skills including Microsoft Office Suite.
- Leadership
- Team oriented
- Compatibility with teens and young adults

**Position reports to Senior Pastor, Head of Staff**

Applicants interested in this position please contact Personnel & Administration representative [Al Hastings](#)