

# POSITION ANNOUNCEMENT

## SAN GABRIEL PRESBYTERIAN CHURCH

200 West Las Tunas Drive  
San Gabriel, CA 91776  
626•287-0561  
email: [sgpc@sbcglobal.net](mailto:sgpc@sbcglobal.net)  
website: [www.sangabrielpc.org](http://www.sangabrielpc.org)

### Position to be filled: Associate Pastor

The Associate Pastor will provide ministry and nurture to the care of but not limited to the Post College, Young Adults and Young Families among our church community. The Associate Pastor will also provide guidance and oversight for the Christian Education ministry.

Employment Status: full time  
Years of Experience Desired: 2 years or more (Ordained or open to ordination under ECO)  
Deadline date for application: On or before June 30, 2017

### Church Profile

#### Mission Statement:

San Gabriel Presbyterian Church (SGPC) is committed to bringing people to Christ, connecting them with God's Family, growing them in their faith, and encouraging them to love God and love others as Christ first loved us. We hold fast to biblical teachings and are a theologically conservative, evangelical church. SGPC is part of the family of churches under ECO: A Covenant Order of Evangelical Presbyterians.

#### Leadership Structure:

San Gabriel Presbyterian Church is governed by the Session Board of Elders, with the Senior Pastor as moderator. Serving with the Session is the Board of Deacons, responsible for the services of compassion, witness and care to the church community. Assisting in the management of the property and finances, along with corporate responsibilities, is the Board of Trustees.

The Worship Director works alongside the Senior Pastor, responsible for sustaining creative and Christ-Centered worship services each Sunday. The Elders are responsible to assist and develop program, where needed. The Elders provide assistance to the Worship Director, provide discipleship and training of members, provide opportunities of fellowship in small and large gatherings, lead the church in mission and evangelism, provide Christian Education for children and adults, handle Personnel issues and hiring, and serve on the Nominating Committee.

#### Staff Positions:

Senior Pastor – Full Time, paid  
Worship Director/Youth Director – Full Time, paid  
Administrative Assistant (Secretary) – Part Time, paid

#### Community Profile:

Our church community is predominantly English speaking second, third, and fourth generations of Asian descent. Our congregation is 90% Chinese/Asian, 4% White, 3% Hispanic and 3% other. Our church community consists of a majority of senior citizens (65+ years of age) with the age breakdown as follows:

0-12=5%      13-18=5%      19-35=15%      36-60=26%      60+=49%

Church Size: 147  
Average Worship Attendance: 103  
Church School Attendance: 30

## **Congregation's Mission Field:**

SGPC is located in the city of San Gabriel, CA that is in the heart of the San Gabriel Valley. We are active in bringing the gospel to our surrounding community as well as where we live. We are also a commuter church traveling from different communities throughout the San Gabriel Valley bordered by the 210 fwy on the north, the 605 fwy on the east, 60 fwy on the south and the 710 fwy on the west.

## **Church Programs and Accomplishments**

As SGPC is a smaller church, we want to train and encourage members at every age level to know their talents, spiritual gifts, and skills to help fulfill our mission. Many of our congregant members already are serving and leading in many of the programs.

SGPC is a mission oriented church. Current ministries include:

- Financial and prayer support to 13 missionaries and organizations worldwide
- Collaborating with Azusa Pacific University, we send a team of young people and adults to Ensenada, Mexico each summer to do VBS, other ministries, and construction of church facilities (Iglesia Evangelical Jezreel Church)
- Operation Christmas Child ministry
- Volunteering, making donations, fund-raising for La Casa Community Center
- Serving at Door of Hope (transitional families) with special events and health care assistance
- Providing facilities for Chinese Coordination Center of World Evangelism, Arabic Presbyterian Church and Inter-Varsity Christian Fellowship (international students)

On-going SGPC ministries for the church community and surrounding communities include:

- Children: Weekly children's worship service and Sunday School lesson time, Art Fusion and Summer Activities program (outreach to the unchurched)
- Middle and High School Students: Friday Night Bible Study/Fellowship, annual Winter Retreat, Back-to-School sleepover, monthly Youth led Sunday Worship
- College Age/Young Adult small group and Bible Study
- Intergeneration: All Church events: parish pot lucks, prayer walks, picnics, Thanksgiving luncheon, Christmas and Easter potlucks, Wednesday night prayer meetings, weekly small group Bible Studies

## Position Description for ASSOCIATE PASTOR

### Responsibilities:

- We seek a candidate to develop and implement ministries for each appropriate adult group and to attend their planning and fellowship meetings.
- We seek a candidate to advise, work with and train the group leaders
- We seek a candidate to provide guidance and oversight for the Christian Education ministry to the children and adults, working with lay leadership for implementation.
- We seek a candidate who is able to relate and appeal to the Young Adults generation, and yet able to relate cross-culturally in our community.

### Responsibilities with and as directed by the Senior Pastor:

- We seek a candidate who will assist in leading Sunday Worship and preach as requested
- We seek a candidate who will perform/assist in baptisms and Communion, marriages and funerals, develop and/or support special events, provide pastoral counsel and care to the target groups, participate in church committee(s) and other duties as assigned.
- The candidate will meet with other staff weekly for planning, critique and fellowship.

### Personal Qualities:

- The candidate should have strong knowledge of the Bible, Reformed Theology and a passion for evangelism and discipleship.
- The candidate should have strong administrative skills and be a strong communicator.
- The candidate must be able to work cooperatively within a team structure and to demonstrate strong team leadership for the adult groups.
- The candidate should be humble, honest and open, and be able to work collaboratively in relationship with staff and ministry leaders.
- The candidate should have experience in ministries to the Young Adult and Family Ministries.

### Compensation and Housing:

Salary: \$50,000 (Salary/Housing)+ Benefits with a Maximum Package of \$72,625

Housing Type: Housing Allowance (included in the salary)

### Geographic Scope of Search:

The congregation is open to candidates from within the United States; although from California is preferred.

We hold fast to biblical teachings and are a theologically conservative, evangelical church. The candidate should be aware that if selected as a finalist, an interview with representatives of the Ministry Partnerships Team (MPT) shall be held to examine the candidate's knowledge of the Christian faith and views in theology, the Bible, the Sacraments, and the government of the church. The MPT will also seek to discern the goodness of fit between the person's gift and graces for ministry and the unique needs of the calling congregation.

Please send resumes via email or postal to:

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