

## **Mountain View Presbyterian Church**

### **Associate Pastor Job Description**

**QUALIFICATIONS:** 2 years or more of experience desired: Ordained or open to ordination under ECO

**REPORTS TO:** Senior Pastor/Head of Staff

#### **RESPONSIBILITIES IN SUMMARY:**

##### **Supervise**

- Supervise Children's, Youth and Special Needs staff

##### **Family Ministry**

- Further develop a fully realized Family Ministry
- Support fellowship and study opportunities for families

##### **Pastoral Duties**

- Assist in and/or lead Worship on Sunday mornings
- Carry out other Pastoral duties as required in the life of the church
- Preach on occasion

#### **RESPONSIBILITIES IN DETAIL:**

- To provide warm and enthusiastic Christian leadership to the youth and families. To assist the head pastor with the spiritual development of the church members.
- To facilitate and promote the overall youth ministries at Mountain View which will include: Junior and Senior High youth group gatherings; development of relational youth ministry through special events; oversight of youth and family missions, including the Youth Mission trip; creating and coordinating a framework of ministry that involves both youth and adults; involvement in community wide faith based events.
- To coordinate Junior and Senior High Sunday School and youth group curriculum with the help of the Staff and Christian Ed Committee; to teach Confirmation Class; to involve youth in worship on a regular basis.
- To supervise the Christian Education Director and to oversee all Children's, Youth and Family ministries at Mountain View Presbyterian Church.
- Provide Pastoral support and supervision of our Special Needs staff and programs.
- To implement and train an effective youth ministry team utilizing the intergenerational talent of this congregation. Oversee and be a resource to ministry team members.

- To continue development of a comprehensive family ministry that includes regular fellowship and worship time.
- To preach on occasion as well as assist in worship leadership each Sunday.
- To perform general pastoral duties; communion, weddings, funerals, baptisms and general visitation.

**ACCOUNTABILITY:** The Associate Pastor is accountable to the congregation through the Session for the fulfillment of the responsibilities of the position description, and to the Hope Presbytery through the PMT. Programs and ministries should be coordinated with the Session.

**CONTACT:** Please send resumes and/or PIF to our search team at- [mvapnc@gmail.com](mailto:mvapnc@gmail.com)

**CHURCH WEBSITE:** [www.mtviewpres.org](http://www.mtviewpres.org)