

POSITION DESCRIPTION

POSITION: Associate Pastor of Christian Education and Discipleship (Exempt)

PURPOSE: To minister in the name of Jesus Christ and witness to him as Savior and Lord in the church and community; to develop and maintain programs of Christian education and discipleship focused on making the congregation a training center for disciples of Jesus Christ; and to provide for the pastoral leadership and support needed by the program staff and associated lay committees to develop and implement effective programs in these areas.

ACCOUNTABILITY: Directed by the Senior Pastor, in consultation with the Session.

RESPONSIBILITIES

SUPERVISORY AND RELATIONAL:

- Supervise/coordinate the Directors of Children, Youth, Adult Education and an administrative assistant, and provide them spiritual leadership, guidance and program oversight.

PROGRAM DEVELOPMENT:

- Develop and implement educational and discipleship programs to equip and encourage members of the congregation in understanding and living out their faith.
- Provide pastoral leadership and support as needed to the ministry committees/subcommittees charged with planning, coordinating, delivering and evaluating the congregation's programs for evangelism and outreach, Christian education and discipleship.
- Work with the program directors and committee/subcommittee chairs as needed to develop, encourage, train and support lay leaders for service in assigned areas of responsibility.
- Oversee the management and enhancement of a program to introduce prospective new members to the faith, mission and people of First Presbyterian Church.

PASTORAL:

- Provide pastoral guidance to the Christian education programs of the congregation.
- Prepare and teach classes on a congregation-wide basis.
- Assist in pastoral duties: preaching, worship leadership, administering the sacraments, praying with and for the congregation, teaching, counseling members and assisting with hospital and other visitation.

- Support a “team concept of ministry” to promote the entire ministry program of the congregation.
- Perform other pastoral duties by mutual agreement with the senior pastor.

ADMINISTRATIVE:

- Participate as needed in pastoral and program staff meetings and retreats, session meetings and committee meetings focused on the planning for, administration and evaluation of ministry programs in assigned areas of responsibility.
- Work closely with the church administrator and committee chairs regarding development and execution of the program budget for ministry programs in assigned areas of responsibility.
- Implement approved elements of the congregation’s strategic plan in assigned areas of responsibility, and identify new opportunities and directions for congregational ministries and service.
- Participate as appropriate in the higher governing bodies of the Church.

DESIRED QUALIFICATIONS:

- Minimum completion of M.Div., ordained or qualified for ordination in ECO or a recognized reformed denomination.
- Experience in ministry in which congregational leadership, teaching and disciple-building skills were a significant focus.
- Excellent skills in supervision, development, and coordination of staff, and excellent skills in the planning, development, execution and review of ministry programs.
- Proven experience working in a large, multi-staff church setting.

EVALUATION:

- An annual performance review will be conducted by the Senior Pastor and the Personnel Committee.

NOTE: THIS IS A FULL-TIME POSITION

CONTACT: Please send a cover letter and resume to shefig@earthlink.net.

CHURCH INFORMATION FORM

WHO ARE WE?

First Presbyterian Church San Antonio is the oldest Protestant church in San Antonio and a vibrant part of an evolving downtown community. Our congregation is drawn from across the city and surrounding areas!

We are one of the larger ECO churches. We are committed to living out the historic and orthodox belief and practice of the Christian faith in the Reformed tradition, including the authority of Scripture and exclusivity of Jesus Christ as Lord and Savior, in our present culture.

The vision at the core of our ministry is “Living to Make Jesus Visible.” As followers of Jesus, we are called to alert all people to the universal reign of God through Jesus Christ – regardless of where we are or where we go.

WHERE ARE WE GOING?

God has richly blessed our congregation over many years and we are intent on using God’s blessing of infrastructure and resources to be blessings for the community of faith not only here in San Antonio but in the world.

We believe that God has placed FPC in a unique position to reach out to all who accept Jesus Christ as Lord and Savior and we seek to provide a community of faith, without regard to race, social status, or economic condition. We desire to make active disciples of Jesus Christ and equip them for ministry in his name.

We have a demonstrated history of congregational outreach and service to those in economic need (Christian Assistance Ministry, Mission Road Ministries, House of Neighborly Service, Christian Dental Clinic, YoungLives and more). As the demographics of our downtown neighborhood continue to evolve, we are committed to reaching out and growing our intergenerational faith community.

WHAT ARE OUR CHALLENGES?

Similar to many main line denominations in the US, although we have some young and middle-aged singles and families, we have experienced a significant aging of our congregation as a whole. Merely throwing open our doors and declaring ourselves a welcoming congregation is not sufficient for future growth.

We continue to explore how best to reach out to an evolving downtown community. We must offer and seek out meaningful intergenerational service opportunities in order to build relationships. People are more interested in who we are, what we believe and where we are going than in what we have done in the past.

WHO ARE WE LOOKING FOR?

The person we are seeking is

- a faithful disciple of Jesus Christ,
- a humble team-oriented ministry leader,
- eager to equip the staff and congregation.

First Presbyterian Church, 404 North Alamo St., San Antonio, Texas 78205

Telephone number (210) 226-0215

Fax number (210) 299-1986

E-mail address: firstpres@fpcsat.org

Website: www.fpcsanantonio.org

Congregation size: More than 1,500 members

Average Worship Attendance: 577

Church School Attendance: 140

Clerk of Session Contact Information:

Name: Norton A. Stuart III, M.D.

Address: 404 North Alamo St., San Antonio, Texas 78205

Telephone number: (210) 685-1208

E-mail address: clerkfpcsat@gmail.com

Clergy Couple? No

Statement of Faith Required? Yes